

Detention Officer/ Sheriff's Office

Job Summary:

Maintaining the overall security of the Washington County Jail

Duties Performed:

Booking/receiving inmates, using the law enforcement computer program; Supervision of inmates and inmate workers; Transporting inmates to and from court appearances, other facilities and medical appointments; Dispensing of prescription and non-prescription medications; Court security; Monitoring inmate visitation; Taking cash and security bonds after hours and weekends for the District Court. Perform other related duties as required.

Supervision Given: None

Supervision Received: Jail Commander, Detention Officer, Corporal, Chief Deputy, or Sheriff

Relationship to other jobs

Promoted from: None

Promoted to: Corporal (Detention Officer)

Machines, tools, and equipment used:

Computer, duty weapon, communication devices, Intoxilyzer 5000 (breath analysis instrument), fax machine, handcuffs

Working Conditions:

Primary duties are performed in a controlled environment, a lockup detention facility. Many functions of employment pose a high degree of hazard; uncertainty in working with inmates, such as, inmates arrested that under the influence of alcohol and/or drugs.

Job Specifications

Physical requirements:

Must pass the Police Officers Standards and Training physical fitness test

Education requirements:

High school diploma or equal

Special skills:

Ability to deal with diverse and sometimes hostile situations

Experience required:

None

Training required after hiring:

Police Officers Standards and Training Academy for Detention Officers within one year of hire (5 week academy); Employee, must qualify with duty weapon every 6 months

Additional Comments:

All applicants undergo a fingerprint clearance by the Idaho Dept. of Law Enforcement (Bureau of Criminal Identification) and FBI; Applicant, must be free of any felony or misdemeanor convictions and not have drivers license suspensions from the previous five years.